

Email Consent

Client Name: _____ Date of Birth: ____/____/____

Email offers us an easy and convenient way to communicate between office visits. In order for us to serve you best, we ask that you follow the below guidelines for email communication.

Conditions for email communication:

- Emails are great for asking general questions that do not require detailed discussion, and for clarification of previous recommendations.
- Emails are not meant to replace in-person or phone appointments, nor are they meant to discuss new concerns or receive new treatment recommendations.
- Although we do check email regularly, we cannot guarantee that we will be able to answer your email right away nor can we guarantee that we will receive it.
- Confidentiality is not guaranteed with emails! It is like sending a postcard in the mail.
- Email is never appropriate for emergency situations. Please call the office or your local emergency department.
- Emails may be added to your client chart. Finally, either you or Sacred Art Counseling and Wellness, LLC may revoke permission to use the email system at any time.
 - YES, I would like the option to correspond via email. I agree to and understand the terms of email communication as detailed above.

Email Address: _____

- NO, I do not want to correspond via email.

Client's Signature _____ Date _____

Guardian's Signature _____ Date _____

(If client is under 18 years old)